

REGULAR MEETING AGENDA
DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES

Thursday, June 16, 2011

4:30 p.m.

Decatur Public Library Board Room

- I. Call to order – Mary Gendry, Vice-President
- II. Approval of agenda
- III. Approval of minutes for May 26, 2011 regular meeting
- IV. Communications from the public
- V. City Librarian’s report – Lee Ann Fisher
- VI. Reports of committees
 - A. Personnel, Policy & Public Relations Committee – Eugene King
 - i. No meeting in June
 - ii. Other
 - B. Finance and Properties Committee – Carol Craig
 - i. Approval of bills for May 2011
 - ii. Budget Report
 - iii. Litigation Matters: Closed Session (5 ILCS 120/2(c)(11) I move that the Board enter into closed session for the purpose of discussing pending litigation.
 - iv. Other
 - C. Rolling Prairie Library System
 - i. Mary Gendry
 - ii. Other
 - D. Friends of the Library
 - i. June 9, 2011 meeting – Mary Gendry
 - E. Foundation
 - i. Meeting is scheduled for June 23, 2011 at 4:30 p.m.
 - ii. Other
- VII. Old Business
 - A. Set date for Long Range Plan planning session

- B. Revised Outline of Long Range Plan
- C. Old Long Range Plan (for information)
- D. Other

VIII. New Business

- A. Other

IX. Serving Our Public 2.0: Standards for Illinois Public Libraries:

Chapter 7: Collection Management and Resource Sharing

- X. Public comments – 15-minute time period for citizens to appear and express their views before the Decatur Public Library Board. Limit of 3 minutes per speaker; total of 15 minutes.
No immediate response will be given by the Library Trustees or Library staff members.

XI. Adjournment

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES
Regular Meeting
June 16, 2011

I. CALL TO ORDER:

Mary Gendry, vice-president called the meeting to order at 4:37 p.m. Members present: Michael Deatherage, Edward Costa, Gail Crookshank, Darryl Barbee, Jim Alpi and Eugene King. Teena Zindel-McWilliams and Carol Craig were absent. Staff present: Lee Ann Fisher, City Librarian and Karen Bjorkman, Asst. City Librarian.

AGENDA

Motion by Mr. King and seconded by Mrs. Crookshank to approve the agenda as amended. Motion carried unanimously.

III. MINUTES:

Motion by Mr. Deatherage and seconded by Mr. King to approve the May 26, 2011 minutes as corrected. Motion carried unanimously.

IV. COMMUNICATIONS FROM THE PUBLIC:

Information from State Farm about the exhibit in the library. News release on the \$26,000.00 grant for patron technology.

V. LIBRARIAN'S REPORT:

Ms. Fisher reported that she had finalized the book budget allocation but has not released the funds for ordering as tax revenue has not been received.

VI. REPORTS OF COMMITTEES:

Personnel, Policy, and Public Relations Committee:

No meeting was held in June.
Committee will need to meet in July. Meeting was changed to July 14, 2011, at 4:30 p.m.

Finance and Properties Committee:

Motion by Mr. Alpi and seconded by Mr. Costa to approve the bills for June 2011. Motion carried on a roll call vote yes.

Budget was presented for discussion.

Motion by Mr. Deatherage and seconded by Mr. Costa at 4:45 p.m. to go into Closed Session (5 ILCS 120/2(c)(11) I move that the Board enter into closed session for the purpose of discussing pending litigation. Motion carried on a yes vote.

Motion by Mr. Deatherage and seconded by Mr. King at 5:01 p.m. to return to open session.
Motion carried on a yes vote.

Rolling Prairie Library System:

Mrs. Gendry stated that last meeting was June 21, 2011 for the final severance issues. Illinois Heartland Library System will become official on July 1, 2011

Friends of the Decatur Public Library:

Mrs. Gendry reported that the June sale brought in \$1,665.00. She worked at the June 9, second Saturday sale.

Foundation:

The next meeting is June 23, 2011, at 4:30 p.m.

VIII. NEW BUSINESS:

Slate of Officers for 2011/2012: President – Teena Zindel-McWilliams
Vice-President – Mary Gendry
Secretary – Darryl Barbee

Motion by Mr. Alpi and seconded by Mr. Deatherage to approve the slate of officers as presented. Motion carried unanimously.

IX. OLD BUSINESS:

Discussion of the date for Long Range Plan meeting. Mr. Alpi states that the library needed to look at what the needs would be in 5 to 10 years and where we wanted to be. Ms. Fisher suggested doing the public survey first to determine where the community would like for the library to be in the future and what services needed to be provided. Mrs. Crookshank stated that the board needed input to determine plans for the future. Mr. Deatherage stated that the library needed to look at the big picture and that would require at least 2 sessions.

Motion by Mr. Deatherage and seconded by Mr. Alpi that the board meet on July 21, 2011 at 4:00 p.m. and put the Long Range Plan on the agenda to be worked on after the regular business is completed. Motion carried unanimously.

X. SERVING OUR PUBLIC:

Serving Our Public 2.0: Standards for Illinois Public Libraries: Chapter 7: Collection Management and Resource Sharing. Ms. Fisher stated that we meet the requirements.

XI. COMMENTS FROM PUBLIC:

None

XII. ADJOURNMENT:

Meeting adjourned at 6:00 p.m.

Respectfully submitted,
Karen Bjorkman
Assistant City Librarian

Pending Board Approval