

## **City Librarian's Report**

**October 19, 1995**

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the Library for a family story hour and library use time. Their first visit to the Library was on September 25th. For this visit, Joan Bauer provided a tour of the Library for parents while the children were given a story-hour by Mary Lou Dwyer. Program participants are checking out between 45 and 50 books per bookmobile visit.

We have had some problems with the backup tape system for our GEAC Libs 100+ system. After discussions with GEAC and the Informix software vendor we have made changes in our tape size and that seems to have corrected the problem.

The Circulation Division reports that the average materials handling figures for the month were 1,767 items checked out and 1,875 items checked in per day. Beth Kent, Head of Circulation Division represented the Library at the Millikin University Service Fair on September 27th. While there she talked with students and faculty and other individuals participating in the fair. Comments she heard about the Library included: The reference desk is very helpful. The library is the best thing the city has going for it. Do we have Internet access? Interest in children's programs and positive comments about a talk that Katie Gross had given earlier.

September 26, 1995 marked the retirement of Nancy Williams from her position as Acquisitions Supervisor. Nancy had been with the Library since September 9, 1957 and was our most senior employee. She was a dedicated, hard working individual who contributed much to the Library over her 38 years of service. She will be missed and I wish her the best for her retirement years.

Also in the order department, Susan Gentry resigned her Clerk I position during September. Remaining order department staff and staff from other library divisions have pitched in to keep the department functioning. As of November 2, 1995, Steven Craven, currently a Library Assistant in the Adult Division, will assume the Acquisitions Supervisor position.