



DECATUR PUBLIC LIBRARY

247 EAST NORTH STREET DECATUR, ILLINOIS 62523

ROBERT H. DUMAS, City Librarian



BOARD OF DIRECTORS MEETING

AGENDA

MARCH 16, 1973

- I. CALL TO ORDER
HUGH BUTLER, PRESIDENT
- II. APPROVAL OF MINUTES:
 - A. REGULAR BOARD MEETING FEBRUARY 16, 1973
- III. STATISTICAL REPORT
- IV. REPORTS OF COMMITTEES:
 - A. PROPERTIES AND FINANCE
 - B. POLICIES, PUBLIC RELATIONS AND PERSONNEL
- V. OLD BUSINESS
- VI. NEW BUSINESS
- VII. ADJOURNMENT

FILM SHOWING FOR LIBRARY TRUSTEES

MEMBERS EXPECTED TO BE PRESENT:

MR. BUTLER
MRS. BRANDT
MR. FARRELL
MRS. HEDRICK
MR. LINDSAY
MR. PRINCE
MR. WHITACRE

DECATUR PUBLIC LIBRARY
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MINUTES OF BOARD OF DIRECTORS MEETING - MARCH 16, 1973

The regular meeting of the Board of Directors of the Decatur Public Library was held March 16, 1973 in the board room of the main library.

Members Present:

Mrs. Brandt
Mr. Butler
Mr. Farrell
Mr. Lindsay
Mr. Whitacre

Members Absent:

Mrs. Hedrick
Mr. Prince

Others Present:

Cheryl Peck
(Herald & Review)
Jean P. Tertocha (WDZ)
Mr. Dumas
Miss Schwegman

The meeting was called to order at 4:30 P.M. by Mr. Butler.

The minutes of the regular board meeting of February 16, 1973 were approved.

In his statistical report to the board, Mr. Dumas stated that general circulation showed almost a 10% increase over the same period of last year, in spite of the fact that there were two holidays in February on which the library closed early, which we did not do last year. Mr. Dumas called the board's attention to the display work in the library being prepared by Mr. Larrick, Staff Artist. The displays on the whole have been very effective and are "selling" a considerable number of books. Mr. Larrick's display on diet and exercise books had to be taken down in two weeks, as we were out of books. A valentine display was circulating approximately 10 books per day, and the corner book store now seems to have caught on. Other display statistics were equally as impressive and speak well for Mr. Larrick. The Children's Room circulation is down slightly over the preceding February, which is to be expected with the absence of a children's librarian. However, the year-to-date statistics still exceed last year of February. Circulation in the Extension Division is up this month mainly as a result of one of the bookmobiles going from 2,600 to 4,100 in this February, a very substantial increase. Mr. Babicki of Technical Services reports that the over-all cataloging is down from January slightly, but he notes that there were five fewer working days in February than there were in January. Mr. Dumas mentioned the children's art work being shown in the library, which is very colorful and a wonderful display of young talent.

Chairman of the Properties and Finance Committee, Mr. Whitacre, gave an informational report on the summary of income and expenditures through February 28, 1973 and bills approved through February 28, 1973. The motion for approval of the report by Mr. Whitacre was seconded by Mr. Lindsay and was unanimously approved by a roll-call vote.

Mr. Whitacre further moved that \$2,736.12 be transferred from Code 101, Regular Salaries, to Code 402, Contingencies, and that \$4,686.12 be transferred from Code 402, Contingencies, to Activity 941A, Public Library Bond and Interest Fund, Object Code 410; and that \$250.00 be transferred from Code 101, Regular Salaries, to Code 215, Service for Automotive Equipment, and that \$250.00 be transferred from Code 101, Regular Salaries, to Code 324, Materials to Maintain Automotive Equipment. Mrs. Brandt seconded the motion and it was approved.

Mrs. Brandt reported on a visit she had made to the Topeka, Kansas library. Mrs. Brandt stated that the library is smaller than ours, but that they are expanding. She asked about the circulation of the book Go Ask Alice and was told that they have the book and that anyone in the city can check the book out, and that it is the policy of the library that they have no age limit on checkouts. The book was well received and very well read in the community and was highly recommended. Mrs. Brandt further reported that the Topeka library has 1,500 prints in their fine art collection, and that each print may be taken out for a period of four months. Mrs. Brandt stated that the Friends of the Library in Topeka are quite active, and have a book sale each year of books donated to the library, from which the gross is considerable.

The meeting was adjourned at 4:55 P.M., after which a film on library trusteeship was shown to members of the board by Mr. Dumas.



Robert H. Dumas, City Librarian

For Secretary of the Board