

**DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES
ANNUAL MEETING MINUTES**

Date: Feb 15, 2018

Time: 5:05p.m.

Location: Decatur Public Library Board Room

Board Members

President:

Mark Sorensen

Members:

John Phillips

Donna Williams

Aaron Largent

Samantha Carroll

Gregg Zientara

Michael Sexton

Dr. Ngozi Onuora

Louise Greene

Present: Mark Sorensen (President)

John Phillips

Donna Williams

Samantha Carroll

Gregg Zientara

Aaron Largent

John Phillips

Dr. Ngozi Onuora

Michael Sexton

Staff: Rick Meyer, City Librarian

Robert Edwards, Asst. City Librarian

Absent: Louise Greene

Guests:

Call to order – Mark Sorensen, President

Mr. Sorensen called the meeting to order at 5:06 pm

Agenda

Motion to approve the agenda by Dr. Onuora, seconded by Mrs. Carroll, unanimously approved

Minutes

Motion to approve the 2017 annual minutes by Mr. Largent, seconded by Mr. Zientara, Mark Sorensen (yea), Mr. Phillips (yea), Mrs. Williams (yea), Mr. Zientara (yea), Mr. Largent (yea), Mr. Sexton (yea), Dr. Onuora (abstained) Mrs. Carroll (abstained)

Non-Resident Card

Mr. Meyer explained the specifics about the non-resident card. Motion to approve the new non-resident fee of \$85.12 by Mrs. Carroll, seconded by Mr. Sexton, unanimously approved

Prevailing Wage

There was discussion about the prevailing wage assessments. Mr. Zientara discussed the use of prevailing wage at the City. Mr. Meyer stated that he didn't think that it was necessary to continue to add the prevailing vote to the annual meeting, noting that the relationship between the City and the library in regards to the building.

Annual reports

Mr. Meyer discussed the annual reports and the deadlines. Motion by Mr. Sexton to approve the annual report to the State, seconded by Mr. Phillips, unanimously approved

Mr. Meyer discussed some of the accomplishments by the library and library staff that he had reported in his 2017 annual City Librarian's report. He thanked the Friends of the Library for their continued funding. He reported that the library staff had also completed the Customer Loyalty sessions with Mark Sturgell and the library was currently implementing a customer survey. He said the Foundation had done their first annual appeal, which had done fairly well so far.

Mr. Sorensen asked about the cameras in the library. Mr. Meyer discussed the cameras; he added that the library still needed to put up more signage informing the public of surveillance.

Mr. Sorensen stated that all the annual reports had now been presented by the City Librarian and have been viewed by the Board of Trustees.

Election of Officers for 2018: President, Vice-President, and Secretary.

Mr. Phillips said the recommendation was to retain the current group of officers. Motion by Mr. Phillips to retain Mr. Mark Sorensen in the office of President, Mr. Aaron Largent as Vice President and Mrs. Donna Williams was recommended to retain the office of Secretary, motion seconded by Dr. Onuora, the slate of officers was unanimously approved

Adjournment

Motion to adjourn at 5:32 pm by Mr. Sexton, seconded by Mr. Zientara, unanimously approved

Approved March 15, 2018