



DECATUR PUBLIC LIBRARY

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AGENDA

REGULAR MEETING

BOARD OF TRUSTEES

Thursday, May 20, 2021

4:30 p.m.

Remote Meeting via Zoom

Meeting Video Link: <https://us02web.zoom.us/j/88049756296>

Meeting Phone Number: 1 312 626 6799 US

Meeting ID: 880 4975 6296

- I. **Call to order** – Samantha Carroll
 - a. **Remote Attendance.** Pursuant to State Executive Orders 2020-07 and 2020-18, which temporarily suspend the in-person presence requirements and eliminate the limitation on remote access of the Illinois Open Meetings Act due to the COVID-19 pandemic, the Board is not requiring physical attendance at the meeting, and will allow all Board members to attend this meeting remotely and fully participate remotely.
- II. **Consent Agenda (Approval of Agenda, Approval of April 15, 2021 Regular Meeting Minutes) (Action)**
- III. **Public comments** – Due to the pandemic mitigation efforts The Decatur Public Library’s Madden Auditorium will be not be open to the public during this Library Board Committee Meeting. For those wishing to provide public input, please email your statement to rmeyer@decaturlibrary by 4:00 pm Thursday May 20, 2021. The statement will be read into the record per Library Board public input rules. Anyone can attend virtually via Zoom. Additional instructions are attached.
- IV. **Written Communications from the public**
- V. **City Librarian’s report** –Rick Meyer (Discussion)
- VI. **Division Head reports**—Robert Edwards, Becky Damptz, Alissa Henkel, Matt Wilkerson, Carol Ziese
- VII. **Reports of committees**

A. Personnel, Policy & Public Relations Committee, May 6, 2021 Meeting—Michael Sexton

- a. Personnel Update (Discussion)
- b. Sexual Harassment and Retaliation Policy (Action)
- c. Workplace Discrimination, Harassment, Violence, and Retaliation Policy (Action)
- d. Meeting Room Policy (Action)
- e. Software Use Policy (Action)
- f. Board of Trustees Bylaws (Action)
- g. Diversity, Equity and Inclusion (Discussion)
- h. Other (Discussion)

B. Finance and Properties Committee, May 12, 2021 Meeting—Amy Stockwell

- a. April 2021 Check Register (Action)
- b. 2021 Budget Report & Projection (Discussion)
- c. Bendsen Signs Proposal (Action)
- d. Building Committee Report (Discussion)
- e. Other (Discussion)

C. Foundation—Samantha Carroll

- a. April 29 Meeting (Discussion)

D. Friends of the Library—Rick Meyer

- a. April 8, Meeting (Discussion)

E. Illinois Heartland Library System—Rick Meyer

- a. Executive Council (Discussion)
- b. Members Meeting (Discussion)

VIII. Old Business

- a. Board Opening (Discussion)
- b. Other (Discussion)

IX. New Business

- a. Programs and Meetings (Action)
- b. COVID Protocols (Action)
- c. Other (Discussion)

X. Adjournment

If you have questions please contact: Rick Meyer, City
Librarian

421-9713 or rmeyer@decaturlibrary.org