

DECATUR PUBLIC LIBRARY
DECATUR, ILLINOIS

A SPECIAL MEETING OF THE BUILDING COMMITTEE, TOGETHER WITH MEMBERS OF THE LIBRARY BOARD OF DIRECTORS, WAS HELD ON OCTOBER 6, 1967, AT 4:30 P.M. IN THE BOARD ROOM OF THE MAIN LIBRARY. THOSE PRESENT WERE: MR. FREYFOGLE, MR. OLSEN, MR. SAPPINGTON, MR. SCHUERMAN, MR. DUMAS, MISS SCHWEGMAN, AND MR. SCHMELZER AND MR. PORTER, CONSULTANTS FOR INTERIOR PLANNING AND DESIGN SERVICES OF NEW YORK CITY. A BRIEF SYNOPSIS OF MR. SCHMELZER'S REMARKS FOLLOWS:

I WOULD BE SAFE IN SAYING THAT IF WE LIVED A LITTLE BIT WITH THE SITUATION AND PICKED UP INFORMATION ABOUT THE COMMUNITY AND THEN WHEN WE HAVE THE INFORMATION AND KNOW WHAT YOU HAVE AND WANT, WE COULD WORK OUT THE HOUSING -- 65,000 SQUARE FEET OF HOUSING. WE COULD SEE SCHEMATICALLY HOW WE WOULD WORK OUT WHAT KIND OF A LIBRARY AND WHAT KIND OF SERVICES WOULD BE ADVISABLE -- DEPARTMENTAL RELATIONSHIPS AND LIMITATIONS OF THE SITE AREA -- BUILT IN SUCH A WAY THAT WE COULD EXPAND AT A LATER TIME.

IT WOULD BE A HINDRANCE IF THERE WERE NO SITE, BUT ACTUALLY YOU HAVE TWO SITES UNDER CONSIDERATION SO WE ARE NOT LEFT IN A WIDE OPEN AREA. THE PROGRAM COULD BE WRITTEN WITHOUT AN EXACT SITE AND THEN UPON THE SELECTION OF A SITE, WE WOULD UNDERTAKE TO REVISE THE PLANS INsofar AS NECESSARY. THIS WOULD BE PART OF OUR ASSIGNMENT. THE BASICS WOULD REMAIN THE SAME BUT THE SCHEMATICS WOULD BE DIFFERENT. WE WOULD BE CONCERNED WITH ALL THE SERVICES IN THE CITY IF THIS IS THE ASSIGNMENT YOU GIVE US.

THE LIBRARY THAT WOULD COME CLOSEST TO THIS ONE WOULD BE THE QUEENS BOROUGH LIBRARY IN THE CITY OF NEW YORK. THIS IS A UNIQUE LIBRARY. IT HAS VIRTUALLY ALL SERVICES ON ONE FLOOR. MOST OF OUR WORK HAS BEEN IN THE EAST AND IN THE LONG ISLAND AREA. WE HAVE DONE A DOZEN OR 14 LIBRARIES IN THE PAST 6 OR 7 YEARS.

I BASED OUR FEE ON 1% OF A MILLION AND A HALF DOLLARS OR TWO MILLION (I USED THE LOWER FIGURE). THAT IS HOW I BASED THE FEE. HOWEVER, A FLAT FEE ITEMIZING EVERYTHING COULD BE WORKED OUT RATHER THAN THE PERCENTAGE ARRANGEMENT. WE WILL SEND YOU A ROUGH DRAFT OF SUCH A PROGRAM WITHIN THE NEXT WEEK OR SO.

OUR WORK WOULD INCLUDE ALL THE INTERIOR DESIGN SPECIFICATIONS AND WORKING WITH THE ARCHITECT AND ADVISORY SERVICES TO YOU PEOPLE AND WRITING UP OF THE SPECIFICATIONS FOR THE MOVABLE EQUIPMENT SO THAT YOU COULD PROCEED TO PURSUE FURNISHINGS. THERE ARE 5 IN OUR FIRM. THERE IS AN ADVANTAGE TO HAVING A SMALL FIRM OF CONSULTANTS; THE PROJECTS ARE CLOSER TO YOU. THE INITIAL PHASE WOULD TAKE 6 WEEKS OR 2 MONTHS WOULD BE MORE LIKE IT. WE WOULD COME UP WITH SCHEMATICS AND THEN HAVE ANOTHER MEETING WITH YOU, POSSIBLY MORE INFORMAL.

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