

DECATUR PUBLIC LIBRARY

247 EAST NORTH STREET • DECATUR, ILLINOIS 62523-1128 • (217) 428-6617

JAMES C. SEIDL, City Librarian



June 30, 1988

Mr. Michael S. Stogsdill
1575 Northport Road
Decatur, IL 62526

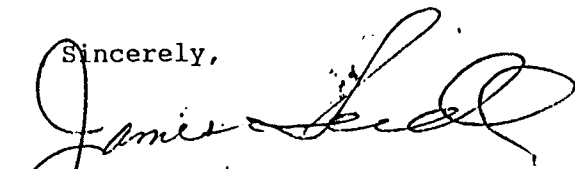
Dear Mr. Stogsdill:

This is to inform you that Mr. Dave Benner confirmed that he saw you deposit library books in the book drop. Under the library circulation policy, section 5, cancellation of fines and charges, paragraph c:

"The City Librarian may, at his discretion, cancel fines and charges for materials declared delinquent by the Library but which are claimed by the borrower to have been returned, providing such claims are not made on more than three occasions and are not made for more than a total of six items."

I have removed from your record the first six items, however, I am unable to help you with the remaining nine items. The Library Board of Trustees meets on the third Thursday of the month at 4:30 p.m. If you would like to talk to the Board concerning your overdue materials, please call my office by July 15 to be placed on the agenda for the July 21 meeting.

Sincerely,



James C. Seidl
City Librarian