

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes

Date: September 19, 2013

Time: 4:30 p.m.

Location: Decatur Public Library Board Room

In Attendance: Teena Zindel-McWilliams, President **Staff:** Robert Edwards, Asst. City Librarian
Jim Alpi (Acting Chair)
Mark Sorensen
Mary Gendry
John Phillips
Garry Davis
Ed Costa

Absent: Dr Priscilla Palmer
Eugene King

Guests: Everett Nicholas

Public comments:

1. Call to order

Mrs. Zindel-McWilliams called the meeting to order at 4:35 p.m.

2. Agenda

Motion made by Mr Alpi to approve the agenda, seconded by Mr Davis

Minutes of Previous Meeting

Motion made by Mr Davis approve the minutes from the August 22, 2013 meeting, the motion was seconded by Mr. Alpi.

3. Communications from the Public

None

4. City Librarian's report

Mr Edwards informed the Board of the staff changes and the transitions of the various departments. He mentioned that the library ordering had resumed and that the library staff was involved in cross-training in some areas. He discussed that he recently attended a Illinois Heartland committee meeting. He informed the committee that the IHLS executive committee had voted him as Ms. Fisher's replacement as a representative for large libraries. He mentioned that Noah Tipton and Matt Wilkerson had picked up the V-Tel from IHLS. There was discussion about the book budget and carryover Mr Edwards informed the Board that the Friends Labor Day Book Sale had done well and the final total was pending.

5. Reports of Committees

Motion made by Mrs. Zindel-McWilliams to enter into closed session for the purpose of Union Negotiations. closed session (5 ILCS 120/2(c)(2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. Entered into closed session at 4:47 p.m
Motion by made to continue discussion with Union and proceed with plan for reduction in hours and layoffs, seconded by Mr Costa

Mr Alpi covered the check register and discussed the costs listed. Motion made by Mrs. Gendry to approve check register, seconded by Mr Sorensen

Mr Alpi covered the expenses listed on the budget report. He asked Mr Edwards if he had heard anything about the replacement tax from the City Mr Edwards explained that he had not heard from the Mr Zientara, but he would be contacting the City soon, seeing that the time for a response from the letter submitted by the library's legal counsel Mr Ed Booth was expiring soon. Mr Alpi discussed that there was interest in leasing the library and the Board would have to enter into another closed session.

Motion made by Mr Alpi to enter into closed session for the purpose of Leasing property
Closed Session (5 ILCS 120/2(c)(6) The setting of a price for sale or lease of property owned by the public body Entered into closed session at 6:10 p.m. Back from closed session 6:59 p.m.

Motion made by Mr Alpi to approve the lease of the Annex, seconded by Mr Davis, all approved

Motion made by Mr Alpi obtain an appraisal and consider the sale of the Annex, seconded by Mr Davis, all approved

Motion by Mr Alpi to authorize staff to lease parking spaces to PSC for \$1.50 per day

6. Illinois Heartland Library System

Mr. Edwards informed the Board about the IHLS meeting in Springfield

7. Friends of the Library

Mrs. Gendry reported that Friends book sales were doing well. She reported that the Labor Day book sale was a huge success.

8. Foundation

Mr Edwards informed the Board that the next Foundation Board meeting is scheduled for September 24, 2013

9. New Business

Mrs. Zindel-McWilliams informed the Board about progress of the Librarian Search Committee. She mentioned meetings with the various individuals groups; Library staff, Friends, Union representatives and the City Manager Mr Sorensen mentioned his involvement with the search committee and that they had reviewed proposals for the vetted references. He discussed the desire to pick one. Mr Sorensen moved the Board approve the funds of up to \$12,000 contingent on review legal counsel to be taken from City Librarian's salary line to pay the chosen committee, seconded by Mr Alpi, all approved

10. Old Business

Mr Edwards mentioned that the Board needed to vote on the Finance Board schedule for 2014. Mrs. Zindel-McWilliams explained the schedules for the meeting and changing the Finance and Properties day from the second Tuesday to the second Wednesday of the month. Motion made by Mrs. Gendry to approved change of dates, seconded by Mr Alpi, all approved.

Meeting Adjourned

Motion to adjourn by Mrs. Gendry, seconded by Mr Sorensen
Meeting adjourned at 7 14 p.m.

Scribe,

Robert L Edwards

Assistant City Librarian

Approved October 17, 2013