

ANNUAL REPORT OF THE LIBRARY BOARD OF TRUSTEES

1986/87

The Library Board of Trustees of the City of Decatur makes this Annual Report to the City Council of the City of Decatur under the terms and provisions of Section 4-10 of Chapter 81 of the Illinois Revised Statutes. This Annual Report covers the period for the fiscal year ending April 30, 1987, and is a report of the condition of the Board's trust on April 30, 1987.

STATEMENT OF MONEYS RECEIVED

Fund balance, May 1, 1986	513,415.91
Tax levy receipts	1,380,324.16
Replacement tax	142,736.46
Interest on investments	33,837.17
Library fines & fees	37,889.58
Non-resident fees	9,563.12
Lost and damaged books	4,532.00
Photocopier	577.25
Illinois Per Capita Grant	91,830.07
Miscellaneous	26,445.76
 TOTAL RECEIPTS	 \$2,241,151.48

STATEMENT OF EXPENDITURES

Regular salaries	1,073,682.68
Overtime	.00
Temporary salaries	33,705.32
Retirement-IMRF	166,878.20
Group life insurance	1,215.00
Hospital & medical insurance	46,789.00
Workmen's compensation	21,672.00
Service recognition	1,842.50
Advertising	891.24
Printing & binding	7,065.61
Serv. to maintain buildings	17,186.48
Serv. to maintain improvements	621.76
Serv. to maintain auto equipment	2,015.97
Serv. to maintain office equipment	20,746.75
Electricity	48,288.96
Gas	11,422.80
Telephone	12,748.72
Water	653.74
Auditing services	500.00
Conferences & other travel	5,252.55
Postage	7,530.56
Computer software expense	411.50
Tuition reimbursement	844.80
Other professional services	6,723.70
Professional membership fee	1,822.00
Rental - equipment	5,413.23

Gasoline	1,169.51
Lubricants	101.00
Janitorial supplies	2,842.96
Antifreeze	20.94
Materials to maintain buildings	14,172.76
Medical supplies	2.99
Material to maintain auto equipment	2,741.43
Office supplies	28,320.05
Employee recognition supplies	196.95
Contingencies	.00
Transfer to general fund	21,892.00
Motor vehicle insurance	3,726.00
Boiler insurance	126.00
Property insurance	1,479.00
General liability insurance	7,224.00
Small capital items	1,273.47
Automotive equipment	7,848.00
Office machinery & equipment	29,448.16
Books, records and exhibits	197,435.95
Audio-visual materials	37,658.97
TOTAL EXPENDITURES	\$1,853,605.21

STATEMENT OF CONDITION OF TRUST FUNDS

Joseph H. Breckenridge Fund (est. 1972)	
Fund balance 5/1/86	96,821.83
Interest on investment	7,144.55
Total	103,966.38
Expenditure	.00
Balance 4/30/87	103,966.38
Maude Bridges Fund (est. 1977)	
Fund balance 5/1/86	1,911.69
Income	1,079.42
Total	2,991.11
Expenditures	431.41
Balance 4/30/87	2,559.70
Ellen and Peter Cantoni Fund (est. 1983)	
Fund balance 5/1/86	101,629.60
Interest on investment	6,784.84
Total	108,414.44
Expenditures	2,767.57
Balance 4/30/87	105,646.87
Library Capital Fund	
Fund balance 5/1/86	2,419.20
Interest on investment	174.84
Total	2,594.04
Expenditures	.00
Balance 4/30/87	2,594.04

STATEMENT OF BOOKS AND OTHER MATERIALS AVAILABLE AND CIRCULATED

Book stock, volumes	215,336
Periodicals, number of current subscriptions	820
Periodicals and newspapers, reels of microfilm	8,316
Microfiche, sheets	3,627
Filmstrips, number of items	94
Phonodiscs, number of albums	9,117
Audio cassettes, number of items	1,625
Motion pictures	173
Videocassettes	1,980
Art reproductions	218
Government documents, number of items	42,508
Telephone directories	763
College catalogs	625
Pamphlets	26,873
Total number of items in collections	312,075

The number and character of circulation of the above material and other material borrowed from other libraries is as follows:

	<u>PRINT</u>	<u>AUDIO-VISUAL</u>
Adult circulation	339,458	76,592
Young adult circulation	26,735	0
Children's circulation	304,440	6,027
Renewals	4,313	

The division of this material by department and media is as follows:

Reference	2,416
Home Reading	280,205
Young Adult	22,407
Children's	195,642
Extension	169,963
16 mm films	716
8 mm films	25
Videocassettes	48,222
Audio cassettes	6,220
Phonodiscs	25,515
Other	1,122
Extension AV	799
TOTAL CIRCULATION	753,252

STATEMENT OF PROPERTY ACQUIRED BY DEVISE, BEQUEST OR GIFT

The Library received a distribution of \$1,079.42 as its share in the income from the trust established by the will of Maude E. Bridges.

The Library received a \$3,000 gift from the estate of Mrs. Horace B. Garman and \$1,300 in memorial for Mrs. David Loewen.

The library also received a number of donations of books and other materials to add to its collection from various people and organizations.

No real property was acquired during the year. No personal property was purchased except for items required in the normal operation of the Library.

LIABILITIES

The Library had no bonds or other obligations outstanding during the fiscal year.

STATEMENT OF MONEYS REQUIRED FOR LIBRARY OPERATION IN 1988/89

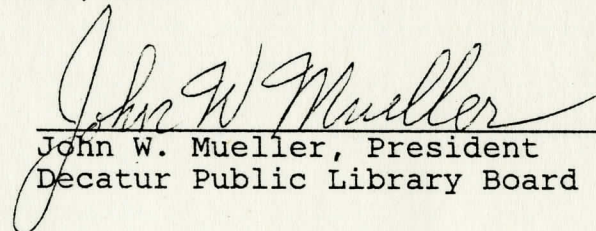
It is estimated by the Library Board of Trustees that \$2,149,530 will be required to operate the Library in fiscal 1988/89. Of this amount, the Library will generate \$332,642, including the Illinois Per Capita Grant, leaving the sum of \$1,990,000 to be raised by the Library tax levy and the Library's share in the proceeds of the corporate personal property replacement tax.

OTHER STATISTICS, INFORMATION, AND SUGGESTIONS

Attached are the Illinois Public Library Annual Report, 1986/87, which furnishes information to the Illinois State Library for use in compiling its annual statistics on public libraries in Illinois, and the Annual Report of the City Librarian, 1986/87, containing a narrative summary with appropriate graphs of Library activities during the year.

This report was approved and adopted by the Library Board of Trustees of the City of Decatur, Illinois, at the June meeting of the Board on June 18, 1987.

Dated this 18th day of June, 1987.



John W. Mueller, President
Decatur Public Library Board of Trustees