

## BOARD OF DIRECTORS MEETING

### AGENDA

AUGUST 17, 1978

- I. CALL TO ORDER  
DEAN HOLCOMB, PRESIDENT
- II. APPROVAL OF MINUTES
  - A. REGULAR BOARD MEETING JULY 20, 1978
- III. CITY LIBRARIAN'S REPORT
- IV. REPORTS OF COMMITTEES:
  - A. PROPERTIES AND FINANCE
    1. Approval of Bills
    2. Awarding of bookmobile trailer contract
  - B. POLICIES, PUBLIC RELATIONS AND PERSONNEL
- V. OLD BUSINESS
- VI. NEW BUSINESS
- VII. ADJOURNMENT

#### MEMBERS EXPECTED TO BE PRESENT:

Mr. Borchers  
Mr. Holcomb  
Mr. Marshall  
Mrs. Moore  
Mr. Stewart

DECATUR PUBLIC LIBRARY  
DECATUR, ILLINOIS

Minutes of Board of Directors Meeting - August 17, 1978

The regular meeting of the Board of Directors of the Decatur Public Library was held August 17, 1978 in the board room of the main library.

Members Present:

Mr. Borchers  
Mr. Holcomb  
Mr. Marshall  
Mrs. Moore  
Mr. Stewart

Members Absent:

Mrs. Batterham  
Mr. Grieve  
Mr. Johnson  
Mrs. Schaub

Others Present:

Mr. Babicki  
Mr. Poertner  
Mr. Puricelli  
Miss Schwegman  
Mr. Seidl

The meeting was called to order at 5:00 p.m. by Mr. Holcomb, the meeting delayed because of lack of a quorum.

In his statistical report to the Board, Mr. Puricelli, Acting City Librarian in the absence of Mr. Dumas, stated July was a good month - an outstanding month in terms of circulation. The entire system registered an 11 $\frac{1}{2}$ % increase over July of 1977 and the YTD is 8% ahead for the total system when compared with the same period last fiscal year. There were across-the-board increases in every department in the system Mr. Puricelli stated. The total circulation for July for all materials, including audio-visual, was 50,335 compared to 45,135 last July.

Under items of interest, Mr. Puricelli reported that the Reference Department has done much in the last few months to publicize their government depository collection. Bookmark-type materials prepared by the Reference Department for this purpose were distributed by Mr. Puricelli to members of the Board. The Young Adult-AV picture file is being updated and is coming in line now as it had been allowed to slide the last few years because of lack of help.

Mr. Puricelli announced that many programs are planned for the fall and named a few of them: two programs coming up in conjunction with The Decatur Area Arts Council, a Monet lecture and a Dance College presentation; "Christmas in September" featuring 13 local bazaars in review; "Club Month" in October; and "Nooners" each day in November. It was further reported by Mr. Puricelli that the Children's Department had 627 children signed up in the Summer Reading Program which was quite successful, and many many story hours are planned for the fall. The Extension Department circulation was also aided by the Summer Reading Program, and Extension is planning a new bookmobile stop this fall at the Springcreek Shopping Center. The Circulation Department reported two hours and twenty minutes of computer down-time in July and registered 1685 new patrons. Mr. Puricelli stated that help in answering the telephone in the Circulation Department is now being given by page time. It was reported finally by Mr. Puricelli that Technical Services has reduced the number of materials "in process" by 30%.

Upon completion of Mr. Puricelli's report, Mr. Holcomb requested that AV statistics be included on the Board's statistical report each month, and further requested that there be a formal reportage of computer down-time, response-time and expenses so that the Library would have a basis for any future complaints.

As Chairman of the Properties and Finance Committee, Mr. Stewart gave an informational report on the summary of income and expenditures through July 31, 1978 and bills approved through that date. Mr. Stewart requested that staff expenses for conference attendance be more systematically reported in the future and that perhaps a form should be devised for this use. Mr. Marshall stated he had prepared such a form for Millikin which probably could be adapted for library use. Mr. Stewart further questioned the piece-meal ordering of pre-print cards for the Catalog Department and wondered if one such order a month would be sufficient. Mr. Puricelli explained that the cards are ordered so as to keep the work-flow moving in that department. After further discussion, the motion for approval of the report by Mr. Stewart was seconded by Mr. Marshall and was unanimously approved by a roll-call vote.

Mr. Stewart further reported that the Finance and Properties Committee had met with Mr. Seidl and Mr. Puricelli to discuss the awarding of a bid for the construction of one bookmobile trailer. After this presentation and discussion, the members of the Committee were essentially in agreement. Therefore, the Properties and Finance Committee moved that Schumacher Trailer and Body Co., Inc. of St. Louis, Missouri, be awarded the contract to build one bookmobile trailer as per our specifications and guidelines and their noted exceptions for their bid price of \$24,256. Mr. Marshall seconded the motion. Mr. Marshall explained that \$20,000 was budgeted for the trailer, but additional funds will be available from either the book budget (which has a \$10,000 cushion) or from the IMRF retirement fund tab of \$86,000 which will be paid for the Library from a separate City fund for this purpose because of the Library's shortfall in taxes of \$70,000. The motion was unanimously approved by a roll-call vote. Mr. Holcomb thanked Mr. Seidl for his many hours of work on the trailer specifications and requested that Mr. Klingaman of Caterpillar be given a vote of thanks from the Board.

As Chairman of the Policies, Public Relations and Personnel Committee, Mrs. Moore stated that her Committee had not met the past month and had nothing to report.

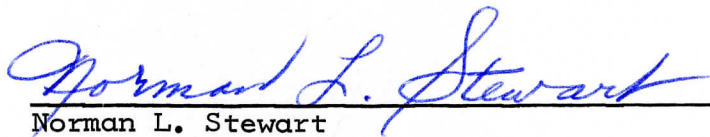
Under New Business, Mrs. Moore reported that Mr. Robert F. Plotzke has accepted the position of Executive Director of the Rolling Prairie Libraries, and that she has been appointed as a representative to the Illinois White House Conference. Mrs. Moore expressed her concern about the closing of the parking lot on Franklin Street across from the Library, as it is a hardship on library patrons.

Mr. Marshall reported he had attended a 500+ conference for library trustees in Jacksonville and had found it highly informative. He urged

all members of the Board to attend one of these conferences, as he felt they would find it most useful.

Mr. Borchers noted that according to the By-Laws the Library Board administers library trust funds. Mr. Marshall commented that as he understands it the only trust with an actual trust instrument is the Maude Bridges fund which is designated to be used by the Children's Department of the central library and that only the income from that trust is being used. Mr. Holcomb suggested to Mr. Borchers that he discuss the matter of library trust funds with Mr. Dumas who is well versed on the subject, and then give his comments to the Board.

The meeting was adjourned at 5:55 p.m., at which time Mr. Holcomb asked the Board to convene in Executive Session.

  
Norman L. Stewart

Secretary of the Board

STATISTICAL REPORT

July, 1978

CIRCULATION

	<u>Adult</u>	<u>Youth</u>	<u>Juvenile</u>	<u>Total</u>	<u>Y-Date</u>
Total Books 1978 -	24,935	3,106	21,172	49,213	141,397
1977 -	23,217	2,688	18,321	44,226	130,787

TECHNICAL PROCESSING

Cataloging

New books added	796
New titles added	416
Books withdrawn	1,531
Books mended	1,114

Acquisitions

Books checked in	819
Telephone directories	51
Pamphlets	718
Gifts	11

Materials in the State of Processing

Materials (physical items) -	1,075
Titles -	887

FINANCIAL REPORT

	<u>Budgeted</u>	<u>YTD Expended 1977/78</u>	<u>YTD Expended 1978/79</u>	<u>Unencumbered</u>
Personal Services	714,481	146,855	158,702	555,779
Operating	183,746	28,935	34,457	149,289
Capital & Books	171,274	24,441	28,640	142,634

STAFF STRENGTH

	<u>Strength Previous Month</u>	<u>Terminations</u>	<u>New Staff</u>	<u>Present Strength</u>
Professional	8	--	--	8
Library Assistants	8 + 1 (80 hrs)	--	--	8 + 1 (80 hrs)
Clerical	22 + 12 (1182 hrs)	--	--	22 + 12 (1290 hrs)
CETA	5	--	--	5
Maintenance	2	1	--	1

Current Vacancies: 3 Technical Services Clerks I, 1 Sr. Bldg. Custodian,  
1 Bldg. Custodian

## CITY OF DECATUR ILLINOIS

## Decatur Public Library

Month of July, 1978

<u>VOL. NO.</u>	<u>PAYMENTS MADE TO:</u>	<u>FOR:</u>	<u>AMOUNT</u>
42791	Millikin National Bank	Interest due on bonds	8,935.00
42818	Treas-% Payroll Fund	Pd ending 7-5-78	23,721.48
42877	American Poetry Review	Books	6.00
42878	Black's Hardware	Hardware supplies	66.25
42879	R R Bowker	Books	137.50
42880	Congressional Digest Corp.	"	2.00
42881	Consumer Information Center	"	4.50
42882	Current Bibliography Service	"	3.00
42883	Daffodil Records	"	9.98
42884	Dash Disposal	Service for month	13.00
42885	Decatur Paint & Varnish	Paint	13.05
42886	" Sheet Metal	Automotive parts	6.92
42887	T S Dinison & Co.	Books	1.50
42888	Downtown Decatur Council	Parking for month	300.00
42889	Peter Eaton	Books	168.58
42890	Fehrenbach Chevrolet, Inc.	Inspection fees	11.45
42891	John Fraser Associates	Books	8.95
42892	G & W Railing	Automotive parts	30.00
42893	Gale Research Co.	Books	25.71
42895	Gaylord Brothers, Inc.	Office supplies	254.80
42896	Goodyear Service Center	Repair service	6.00
42897	Government Printing Office	Books	15.20
42898	Greanias, Booth, Greanias & Burton	Legal services	200.00
42899	Herb's Audio Service	Repair service	80.25
42901	IBM Corp.	Service agreement	264.00
42902	Craighton Hippenhammer	Conference expense	71.50
42903	Ill Bell Telephone Co.	Telephone service	561.96

<u>VOU.NO.</u>	<u>PAYMENTS MADE TO:</u>	<u>FOR:</u>	<u>AMOUNT</u>
42904	Ill Power Co.	Gas bill	49.06
42905	Instructor	Books	8.99
42906	Jan San Supply Co.	Janitorial supplies	43.06
42907	Krause Publications	Books	1.95
42908	Legacy Books	Books	1.50
42909	Sharon L Loe	Conference expense	42.40
42910	Miller-Brody Publications, Inc.	Books	33.85
42911	Natl Assn of the Deaf	"	7.50
42912	Natl Record Plan	Books	566.37
42913	Natl University Extension Assn.	"	2.00
42914	Old House Journal	"	14.90
42915	Otis Elevator Co.	Service for month	218.89
42916	Pitney Bowes	Meter rental	40.50
42917	Public Documents Dist Ctr	Books	36.55
42918	Wayne Puricelli	Conference expense	42.40
42919	Random House, Inc.	Books	2.95
42920	James C Seidl	Conference expense	42.40
42921	Seventeen Subscription Dept.	Books	10.50
42922	Supt of Documents	"	4.45
42923	Taf-News Press	"	2.50
42924	Total Environmental Action, Inc.	"	3.50
42925	Union Cty Film Service	Film rental	24.15
42926	Wilder Camper Center	Chemicals	31.80
42927	Woodworker's Supply, Inc.	Books	2.95
42928	Worldwatch Institute	"	2.00
42974	Treas-% Payroll Fund	Pd ending 7-12-78	1,382.77
42979	Director of Labor	Unemployment comp ins	953.00
43049	Ill Power Co.	Electricity for month	1,836.68
43110	Treas-% Employee's Ins Fund	Life & hosp ins	1,380.34
43113	Robert H Dumas	Conference expense	370.43

<u>VOU.NO.:</u>	<u>PAYMENTS MADE TO:</u>	<u>FOR:</u>	<u>AMOUNT</u>
43121	Postmaster	Postage	10.70
43244	Herbert Bavor, M.D.	Professional services	25.00
43360	Treas-% Payroll Fund	Pd ending 7-19-78	23,493.73
43392	Treas-% Petty Cash Fund	Reimbursement	68.04
43394	American Assn of State & Local History	Books	14.25
43395	American Preservation	"	12.00
43396	G W Berkheimer Co.	Automotive parts	81.92
43397	A M Best Co.	Books	115.00
43398	R R Bowker	"	17.50
43399	Council for Exceptional Children	"	20.00
43400	Crawdaddy	"	8.00
43401	Decatur Blue Print	Office supplies	7.50
43402	" Paper House	Paper supplies	97.90
43403	Edison Electric Institute	Books	1.95
43400	Editorial Research Reports	"	6.00
43405	G B C Press	"	4.00
43406	Haines & Essick Co.	Office supplies	8.88
43407	IFG Leasing Co.	Circulation control system	870.00
43408	Ill Dept of Transportation	Books	4.20
43409	Johnson Publishers	"	13.50
43410	Kolbeck Electric Co.	Automotive parts	13.90
43411	Library Cards Ltd.	Catalogue cards	438.69
43412	3M Business Products	Service to micro machine	47.00
43414	Machula Business Interiors	Reading table parts	203.60
43414	Macon County Historical Assn.	Books	10.50
43415	Midwest Microfilm Co.	Microfilm reproductions	167.16
43416	Miller Products Co.	Janitorial supplies	8.70
43417	Madern Business Systems, Inc.	Savin meter charges	45.66
43418	National Record Plan	Books	5.50
43419	Pa History & Museum Committee	"	2.00



<u>VOU.NO.</u>	<u>PAYMENTS MADE TO:</u>	<u>FOR:</u>	<u>AMOUNT</u>
43430	Random House, Inc.	Books	11.96
43421	Rolling Prairie Libraries	Supplies, and control system	917.36
43422	Smith Scharff Paper Co.	Paper supplies	138.40
43423	Society for Right to Die, Inc.	Books	2.00
43424	Supt of Documents	"	48.00
43425	University Press of New England	"	6.59
43433	Treas-% Payroll Fund	Service recognition pay	165.00
43634	American Heritage Catalog Dept.	Books	39.37
43635	Baker & Taylor	"	3,144.87
43636	Bremen House, Inc.	"	14.96
43637	Brodart, Inc.	"	32.76
43638	Central Trust Bank	Savin copier rental	118.75
43639	Doubleday & Co.	Books	381.44
43640	Field & Shorb	Plumbing supplies	4.36
43641	Gale Research Co.	Books	61.48
43642	H B J Publisher	"	15.00
43643	K & G Trailer Sales	Service to bookmobile	121.60
43644	Lane Publishers	Books	5.97
43645	3 M Business Products	Copy paper	415.28
43645	Mason Western	Books	14.00
43647	Natl Record Plan	"	10.27
43648	New Glide Publ.	"	20.75
43649	Physicians DeskReference	"	11.00
43650	Scholastic Book Services	"	3.98
43651	U S Govt Printing Office	"	1.30
43652	West Publ Co.	"	139.50
43653	Who's Who	"	81.50
43654	H W Wilson Co.	"	511.00
43655	Xerox Educational Publ.	"	111.00

<u>VOU. NO:</u>	<u>PAYMENTS MADE TO:</u>	<u>FOR:</u>	<u>AMOUNT</u>
43695	Treas-% Payroll Fund	Pd ending 7-26-78	1,524.34
43701	Treas-% I M R Fund	July retirement	7,080.40
43702	Treas-% General Operating Fund	July administration charges	1,020.83
43768	Postmaster	Postage	715.00
43788	J D Johnson & Son, Inc.	Workmens' Comp premium	1,783.00

TOTAL LIBRARY FUND VOUCHERS

\$86,574.72

ACTIVITY 940 DECATUR PUBLIC LIBRARY FUND  
MAY 1, 1978 THRU JUL 31, 1978

REVENUE ITEMS	ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
FUND BALANCE MAY 1, 1978	196,382.00	0.00	218,660.02	22,278.02	
NON-RESIDENT FEES	0.00	0.00	0.00	0.00	
LOST & DAMAGED BOOKS	0.00	0.00	0.00	0.00	
CURRENT YEARS TAXES	930,000.00	0.00	930,000.00	0.00	
PRIOR YEARS INVESTMENTS	5,000.00	0.00	9,175.69	4,175.69	
INTEREST ON FINES & FEES	13,500.00	0.00	4,054.39	9,445.61	
LIBRARY FINES & FEES	16,000.00	3,161.28	5,517.90	10,482.10	
NON-RESIDENT FEES	1,000.00	1,271.30	2,123.90	787.10	
LOST & DAMAGED BOOKS	1,000.00	81.93	209.31	890.67	
PRINTS MADE ON COPY MACHINE	50.00	182.23	188.07	361.92	
MISCELLANEOUS INCOME	8,500.00	489.50	1,405.25	4,899.75	
TOTAL REVENUE	1,170,232.00	5,237.84	239,743.59	930,488.41	20.49

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
101	REGULAR SALARIES	591,396.00	0.00	44,343.32	134,278.68	457,117.32	
102	STRAIGHT OVERTIME	150.00	0.00	0.00	0.00	150.00	
103	RETIREMENT FUND	89,126.00	0.00	6,575.73	19,851.61	69,274.39	
106	EMPLOYMENT COMPENSATION	19,170.00	0.00	1,256.39	3,618.38	15,551.62	
109	HOSPITALIZATION MEDICAL & LIFE INSURANCE	15,954.00	0.00	4,800.92	5,980.10	10,073.90	
201	ADVERTISING	200.00	0.00	4.80	9.26	190.74	
202	PRINTING & BINDING	5,000.00	0.00	605.85	1,472.80	3,527.20	
203	SERVICE TO MAINTAIN BLDGS	10,000.00	0.00	231.34	1,449.62	8,550.38	
204	SERVICE TO MAINTAIN IMPROV OTHER THAN BLDGS	650.00	0.00	14.10	58.14	591.86	
205	SERVICE TO MAINTAIN OFFICE EQUIPMENT	9,175.00	0.00	366.50	2,241.61	6,933.39	
206	SERVICE TO MAINTAIN AUTOMOTIVE EQUIPMENT	1,000.00	0.00	135.45	2,253.65	674.55	
207	AUDITING PROFESSIONAL SERVICES	1,000.00	0.00	0.00	0.00	1,000.00	
208	OTHER PROFESSIONAL SERVICES	1,000.00	0.00	225.00	275.00	725.00	
209	DATA SERVICE	11,650.00	0.00	0.00	0.00	11,650.00	
210	TELEPHONE	27,000.00	0.00	1,885.74	5,622.50	21,377.30	
211	WATER	325.00	0.00	561.96	1,722.67	1,160.71	
212	CONFERENCE ATTENDANCE EXPENSE	2,750.00	0.00	0.00	64.39	2,685.61	
213	COMMERCE	2,750.00	0.00	579.69	1,211.16	1,538.84	
214	PROFESSIONAL ASSOCIATION MEMBERSHIP FEES	3,000.00	0.00	731.90	1,103.60	1,896.40	
215	RENTALS	1,176.00	0.00	0.00	0.00	1,176.00	
216	GAS OIL	6,800.00	0.00	529.06	1,709.10	5,090.90	
217	JANITORIAL & ANTI-FREEZE	1,000.00	0.00	0.00	1.25	998.75	
218	MATERIALS TO MAINTAIN BLDGS & IMPROVMT	4,500.00	0.00	244.66	518.59	4,081.41	
219	MATERIALS TO MAINTAIN AUTOMOTIVE EQUIP	1,000.00	0.00	151.24	306.15	693.85	
220	MEDICAL SUPPLIES	1,000.00	0.00	0.00	0.00	1,000.00	
221	OFFICE SUPPLIES	9,000.00	0.00	848.36	2,831.36	6,168.64	
222	CONTINGENCIES	53,000.00	0.00	0.00	0.00	53,000.00	
223	TRANS TO G.F. (ADMIN SERV)	12,250.00	0.00	1,020.83	3,062.49	9,187.51	
224	SERVICE RECOGNITION PAYROLL	1,980.00	0.00	165.00	1,950.00	30.00	
225	INSURANCE	10,510.00	0.00	1,783.00	4,290.00	6,220.00	
TOTAL OPERATING EXPENDITURES	898,227.00	0.00	65,780.19	193,158.78	705,068.22	193,158.78	21.50
515	OFFICE MACHINERY & EQUIPMENT	54,274.00	0.00	1,745.00	6,850.00	47,429.00	
520	OTHER MACHINERY & EQUIPMENT	7,000.00	0.00	0.00	0.00	7,000.00	
525	LIBRARY BOOKS RECORDS & EXHIBITS	110,000.00	0.00	6,003.03	21,790.68	88,209.32	
TOTAL CAPITAL OUTLAY	171,274.00	0.00	7,748.03	28,640.68	142,633.32	28,640.68	16.72
TOTAL EXPENDITURES	1,069,501.00	0.00	73,528.22	221,799.46	847,701.54	221,799.46	20.74

ACTIVITY 941A DECATUR PUBLIC LIBRARY BOND & INTEREST FUND

MAY 1, 1978 THRU JUL 31, 1978

REVENUE ITEMS	ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
FUND BALANCE MAY 1, 1978	28,370.00	0.00	31,387.85	3,017.85-	
CURRENT YEAR TAXES	117,870.00	0.00	0.00	117,870.00	
PRIOR YEARS TAXES	0.00	0.00	1,139.55	1,139.55-	
INTEREST ON INVESTMENTS	2,000.00	0.00	967.70	1,032.30	
TOTAL REVENUE	148,240.00	0.00	33,495.10	114,744.90	22.60

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
58	UNALLOCATED EXPENSES	100.00	0.00	0.00	0.00	100.00	0.00
410	PRINCIPAL & INTEREST	117,870.00	0.00	8,935.00	8,935.00	108,935.00	7.58
	TOTAL EXPENDITURES	117,970.00	0.00	8,935.00	8,935.00	109,035.00	7.57

ACTIVITY 942 DECATUR PUBLIC LIBRARY TRUST FUND  
MAY 1, 1978 THRU JUL 31, 1978

REVENUE ITEMS	ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
FUND BALANCE MAY 1, 1978	52,204.00	0.00	51,943.45	260.55	
INCOME	500.00	0.00	0.00	300.00	
INTEREST ON INVESTMENTS	3,500.00	1,649.64	1,649.64	1,850.36	
MISC INCOME	0.00	0.00	0.00	0.00	
TOTAL REVENUE	56,004.00	1,649.64	53,593.09	2,410.91	95.70

OBJECT CODE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
58 EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00

ACTIVITY 943 DECATUR PUBLIC LIBRARY - C E T A  
MAY 1, 1978 THRU JUL 31, 1978

REVENUE ITEMS	ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
FUND BALANCE MAY 1, 1978 TRANS FROM CITY OF DECATUR	0.00	0.00	0.00	0.00	
TOTAL REVENUE	30,000.00	4,067.94	8,123.64	21,876.36	27.08

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
101	REGULAR SALARIES	24,819.00	0.00	3,478.08	10,355.85	14,463.15	
103	RETIREMENT FUND	4,212.00	0.00	504.67	1,502.64	2,709.36	
105	WORKMENS COMPENSATION	6.00	0.00	0.00	0.00	8.00	
107	HOSPITALIZATION & MEDICAL INSURANCE	850.00	0.00	11.05	333.15	516.85	
107 A	GROUP LIFE INSURANCE	111.00	0.00	12.90	38.70	72.30	
	TOTAL OPERATING EXPENDITURES	30,000.00	0.00	4,106.70	12,230.34	17,769.66	40.77
	TOTAL EXPENDITURES	30,000.00	0.00	4,106.70	12,230.34	17,769.66	40.77

ACTIVITY 944 DECATUR PUBLIC TRUST FUND (BRIDGES)

MAY 1, 1978 THRU JUL 31, 1978

REVENUE ITEMS	ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
FUND BALANCE MAY 1, 1978	842.00	0.00	1,082.00	240.00-	
REVENUE	900.00	0.00	0.00	900.00	
INTEREST ON INVESTMENTS	30.00	36.80	36.80	6.80-	
MISC INCOME	0.00	0.00	0.00	0.00	
TOTAL REVENUE	1,772.00	36.80	1,118.80	653.20	63.14

OBJECT CODE	BUDGET AND APPROPRIATION	OUTSTANDING	PURCHASE ORDERS	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
58	800.00	0.00	0.00	0.00	73.18	726.82	9.15
TOTAL EXPENDITURES	800.00	0.00	0.00	0.00	73.18	726.82	9.15

Dumas

TO THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Consent of the Council is hereby requested for the appointment by the Mayor of the following named as members of the Board or Commissions indicated to serve the terms expiring upon the dates set opposite their respective names, or until their respective successors are appointed and qualified:

William I. Funk	Historical and Architectural Sites Commission	5/1/80
✓ Reba Jackson	Board of Library Directors	7/1/80
Donald D. Seaton	Human Relations Commission	8/1/81
Dennis Allridge	Aging Advisory Commission	5/1/79
David B. Herriott	Zoning Board of Appeals	9/1/83
Charles Harris	Zoning Board of Appeals	9/1/83
Stanley Poland	Civil Service Commission	7/20/81
Jerone Tyus	Traffic and Parking Commission	10/1/79

RESOLUTION NO. R 78-172

RESOLUTION APPROVING APPOINTMENTS

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That consent of the Council be, and it is hereby, given to the appointment by the Mayor of the persons aforesaid as by said Mayor requested, which said request be, and it is hereby, received, placed on file and approved.

PRESENTED and ADOPTED this 5th day of September, 1978.

James W. Walter  
MAYOR

ATTEST:

Phyllis E. Grogan  
CITY CLERK

TO THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Having received your consent I hereby appoint those named in the foregoing request by you approved as therein requested.

ADOPTED this 5th day of September, 1978.

James W. Walter  
MAYOR



DECATUR PUBLIC LIBRARY  
DECATUR, ILLINOIS

COMMITTEES OF THE BOARD OF DIRECTORS

SEPTEMBER, 1978

<u>NAME</u>	<u>TERM OF OFFICE</u>	<u>TELEPHONE</u>	<u>ADDRESS</u>	<u>ZIP CODE #</u>
MR. DEAN HOLCOMB PRESIDENT	1977-1980	428-2798 (H) 424-4755 (B)	55 SOUTHWOOD DRIVE N. 22ND STREET	62521 62526
MRS. RONALD BATTERHAM VICE PRESIDENT	1978-1981	429-4960 (H) 424-6214 (B)	664 S. CREA 1184 W. MAIN	62522 62522
MR. NORMAN L. STEWART SECRETARY	1976-1979	428-6168 (H) 424-3156 (B)	142 N. TAYLOR 1155 N. FAIRVIEW	62522 62522
MR. ROBERT BORCHERS	1978-1981	422-0047 (B)	132 S. WATER	62523
MR. WILLIAM GRIEVE	1978-1980	422-8830 (H) 424-7222 (B)	1411 SOUTH 31ST 100 N. WATER	62521 62523
MRS. CHARLIE JACKSON	1978-1980	423-3970 (H)	206 DOVER DRIVE	62521
MR. DAVID M. MARSHALL	1978-1979	422-0824 (H) 424-6288 (B)	155 SOUTH GLENCOE 1184 W. MAIN	62522 62522
MRS. DANIEL MOORE	1977-1979	422-2565 (H)	418 WOODHILL DRIVE	62521
MRS. ROBERT C. SCHAUB, JR.	1978-1981	422-2004 (H)	526 BRADLEY CT.	62522

POLICIES, PUBLIC RELATIONS, AND PERSONNEL COMMITTEE:

Mrs. Moore, Chairman  
Mr. Borchers  
Mrs. Batterham  
Mr. Grieve

FINANCE AND PROPERTIES COMMITTEE:

Mr. Stewart, Chairman  
Mrs. Jackson  
Mr. Marshall  
Mrs. Schaub

ROLLING PRAIRIE LIBRARIES REPRESENTATIVE

Mrs. Moore

FRIENDS OF THE LIBRARY REPRESENTATIVE

Mrs. Batterham

LIBRARY COUNSEL - Edward Booth - 423-6076

LIBRARY - 428-6617      CITY LIBRARIAN - 428-0529 (H)